

## Table of contents

## Context

## Project details

<b>Applicant organisation</b>	Private independent higher institution Higher professional school Business Academy Smilevski - BAS, Skopje
<b>Applicant organisation OID</b>	E10158679
<b>Project code</b>	2022-1-MK01-KA131-HED-000059745
<b>Action type</b>	Mobility of higher education students and staff supported by internal policy funds (KA131-HED)
<b>Beneficiary Organisation Full Legal Name (Latin characters)</b>	Private independent higher institution Higher professional school Business Academy Smilevski - BAS, Skopje
<b>Beneficiary organisation Erasmus code (where applicable)</b>	MK SKOPJE12
<b>Mobility consortium accreditation number:</b>	
<b>Field</b>	Higher Education
<b>Project start date</b>	01/06/2022
<b>Project end date</b>	31/07/2024
<b>Project duration</b>	26 months
<b>Project grant reported</b>	8 616,00 €
<b>Project grant contracted</b>	20 705,00 €

## Assessment criteria

### Scoring of the final report of the project

The maximum score of the final report is 100 points.

If the final report scores below 60 points in total, the NA may reduce the final grant amount for organisational support. See the relevant provisions in Annex III of the beneficiary grant agreement (parts IV and V).

For each assessment criterion, the maximum total points are indicated.

### Assessment criteria for KA131 projects

<b>Implementation performance (maximum 50 points)</b>	<p>Mobility activities</p> <p>The extent to which the planned mobility activities (as set out in the grant agreement) were achieved or exceeded and how the budget/grant was efficiently used, and relevance of the beneficiary's explanations.</p> <p>Blended intensive programmes</p> <p>Question relating exclusively to projects with blended intensive programmes: The extent to which each blended intensive programme has reached its objectives, and the relevance of the beneficiary's explanations.</p>
<b>Accreditation compliance and quality (maximum 35 points)</b>	<p>ECHE accreditation</p> <p>Compliance and quality of activities/outcomes</p> <p>Did the implementation of the mobility project respect the requirements set out in the ECHE and were the beneficiary's explanations relevant?</p> <p>In particular, did the beneficiary efficiently implement the ECHE provisions and how did the beneficiary resolve any related difficulties, such as:</p> <ul style="list-style-type: none"> <li>• Support to participants (for example information, selection, preparation, inclusion measures, monitoring, and language support)</li> <li>• Recognition of learning outcomes</li> </ul> <p>Were the participants satisfied with their mobility experience in general?</p> <p>Horizontal priorities</p> <p>The extent to which the beneficiary implemented activities related to the Erasmus+ and other policy priorities, the informal learning outcomes, and the relevance of the beneficiary's explanations:</p> <ul style="list-style-type: none"> <li>• Inclusion and diversity (additional funding, etc.)</li> <li>• Green transition (use of sustainable means of travel, etc.)</li> <li>• Digital transition (development of digital competences, use of virtual collaboration as part of mobility, digitalisation of mobility management, etc.)</li> <li>• Participation in democratic life, common values and civic engagement (activities undertaken for incoming and outgoing participants, etc.)</li> <li>• Strengthened international dimension (take-up of international mobility, extent to which the destination countries for outgoing international mobility were diversified in numbers and geographical scope, etc.)</li> <li>• Bridge between higher education and research and innovation (doctoral short-term physical mobility, etc.)</li> </ul> <p>Mobility consortium accreditation</p> <p>Question relating exclusively to mobility consortium projects: Did the national project partners of the consortium effectively and efficiently cooperate and contribute to the project in line with the approved mobility consortium accreditation application?</p>
<b>Follow-up (maximum 15 points)</b>	<p>Impact</p> <p>The relevance of the impact of the projects and its activities.</p> <p>Sharing of the project results</p> <p>The relevance of the sharing of the project results.</p>

## Project summary

### Introduction

Please provide short answers to the following questions, summarising the information you have provided in the rest of the report.

Please use full sentences and clear language, and do not use acronyms. The summary you provided will be made public by the European Commission and the National Agencies.

### Background and Objectives

What did you want to achieve by implementing the project?

We wanted to further implement mobilities and to further market the erasmus mobility program within our students as a great option for them, their future and their character and culture. As such, we had placed an accent on sending students to institutions and thus succeeded. We note that the students (and staff) who went onto these mobilities report great experiences, broadened knowledge, worldview and culture and also reporting wish to do the whole thing again in the future. This serves as a recognition for the success of the program and the achievement of our goals.

### Implementation

What activities did you implement (please also refer to the overview activities tables below)?

We had 2 long term student mobilities ( a semester abroad) and three short term staff mobilities implemented. In total, 5 mobilities.

### Results

What were the outcomes and impact of your project?

Our most favorable outcome was the increased interest in participating in such mobilities, with added value of continuing and expanding the network of erasmus partners in order to have more options and further broaden our network.

Other reports come in the form of excitement and learning of new things and different processes which are beneficial to our organizations as one of our goals was to have the opportunity to learn new ways of work or business processes that could be implemented back in the host institution.

Most favorable reports come in the form of student testimonies, as the two students that realized their mobility are reporting excellent satisfaction and willingness to explore the opportunity again in the same or another form. Our key outcome here was the increase of student body interest for conducting erasmus mobility or any mobility at all, as internally the interest was reported on a significantly low level.

## Participating beneficiary organisation(s)

Role of the Organisation	Organisation ID	Individual accreditation of the organisation (Erasmus code) (where applicable)	Name of the Organisation	Type of Organisation
Beneficiary	E10158679	MK SKOPJE12	Private independent higher institution Higher professional school Business Academy Smilevski - BAS, Skopje	Higher education institution (tertiary level)
Total number of beneficiary organisation(s)			1	

## Implementation and budget

### Mobility activities and budget overview

Mobility grants: individual and travel support	Contracted		Reported			
	Number of participants	Grant	Number of actual participants	Share of number of actual participants	Grant	Share of the grants
Student mobility for studies	3	9 000,00 €	2	40,00 %	4 996,00 €	57,99 %
Student mobility for traineeships	2	4 440,00 €	0	0,00 %	0,00 €	0,00 %
Staff mobility for training	1	1 355,00 €	1	20,00 %	1 160,00 €	13,46 %
Staff mobility for teaching	2	2 710,00 €	2	40,00 %	2 460,00 €	28,55 %
Total student mobility	5	13 440,00 €	2	40,00 %	4 996,00 €	57,99 %
Total staff mobility	3	4 065,00 €	3	60,00 %	3 620,00 €	42,01 %
Total	8	17 505,00 €	5	100,00 %	8 616,00 €	100,00 %
Mobility grants: real costs						
Inclusion support for participants	0	0,00 €	0		0,00 €	
Exceptional costs for expensive travel	0	0,00 €	0		0,00 €	
Organisational grant						
Mobility organisational support	8	3 200,00 €	5		0,00 €	
Inclusion support for organisations	0	0,00 €	0		0,00 €	
Blended intensive programme organisational support		0,00 €			0,00 €	
Other exceptional costs		0,00 €			0,00 €	

Reported number of recent graduates and share out of the reported number of traineeship mobilities: **0 (0 %)**

Reported number of mobilities of invited staff from enterprises (non-higher education institutions): **0**

Contracted project grant	Reported project grant
20 705,00 €	8 616,00 €

Please comment and explain the difference, if any, between the contracted and reported number of participants, and explain the difference, if any, between the contracted and reported budget.

The difference appears due to one cancellation of student mobility due to unforeseen circumstances, and no interest in student traineeship. Namely, when faced with the process of finding accommodation and organizing travel itinerary, most of the students felt reluctant to do so, and even though they've expressed interest, at the end none of the interested student finished the application process. This is also reflected in the difference of contracted and reported budget.

Budget transfers: If relevant, please explain all the budget transfers between budget categories in line with the budget transfer rules  
There were none.

## Accreditation and quality

## Erasmus Charter for Higher Education accreditation

### ECHE compliance

During this project, did your higher education institution(s) take any specific measures to better address the principles and commitments set out in the Erasmus Charter for Higher Education? For example, by creating new strategies, improving participant support, introducing new measures to address specific challenges, etc.

Apart from appointing a new coordinator and introducing a renewed erasmus page on the home institution website, there were none new specific measures implemented. However, students upon completion of the application process have been instructed that any challenges are to be reported immediately to the international office coordinator.

### Recognition of learning outcomes

The information presented in these tables is extracted from field "Number of Recognised Credits" of each student mobility.

	Share of long-term student mobility participants (out of all long-term student mobility participants) who had their credits recognised (at the time of submission of this final report)	Average number of recognised ECTS credits or equivalent units of the mobilities whose participants had their credits recognised
Student mobility for studies	50 %	30
Student mobility for traineeships	N/A	N/A
Total	50 %	30

	Share of short-term physical student mobility participants (out of all short-term student mobility participants) who had their credits recognised (at the time of submission of this final report)	Average number of recognised ECTS credits or equivalent units of the mobilities whose participants had their credits recognised
Student mobility for studies	N/A	N/A
Student mobility for traineeships	N/A	N/A
Total	N/A	N/A

Comment and explain the above numbers against an average workload of 30 ECTS credits (or equivalent units) per semester for long-term physical mobility and minimum 3 ECTS credits for short-term physical mobility. If the percentage of students who have their recognition process finalised at the time of submission of this final report is below 90%, please comment and explain why.

At the time of compiling this report, one of our students still haven't had received her Transcript of records from the host institution thus preventing the completion of the recognition process. We expect the process to be done soon and we receive the document, thus enabling us to complete the process.

### Participant feedback on Erasmus Charter provisions

#### Course catalogue

Share of incoming students who say the course catalogue was available in time to prepare their Learning Agreement	0,00 % of 0 respondents.
Share of incoming students who say the course catalogue was published on the website of the receiving institution	0,00 % of 0 respondents.
Share of incoming students who say the course catalogue was available in a language they understand	0,00 % of 0 respondents.
Share of incoming students who say the course catalogue was complete (information to make choices, language of instruction, grade distribution)	0,00 % of 0 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

BAS had no incoming students this year. However, we actively strive to create more partnerships so that students from abroad find BAS as an eligible opportunity for studying or short term mobility.

**Student mobility: Recognition and credit transfer**

Share of outgoing students on study mobility who say the Learning Agreement was signed by all parties before the start of the mobility	100,00 % of 2 respondents.
Share of outgoing students on traineeship mobility who say the Learning Agreement was signed by all parties before the start of the mobility	0,00 % of 0 respondents.
Share of incoming students on study mobility who say they received, or expect to receive, the Transcript of Records from the receiving institution within five weeks after publication of their results	0,00 % of 0 respondents.
Share of outgoing students on study mobility who say they got full academic recognition for their mobility from their sending institution	100,00 % of 1 respondents.
Share of outgoing students on traineeship mobility who say they got full academic recognition for their mobility from their sending institution (for traineeships only those where it is embedded in the curriculum)	0,00 % of 0 respondents.
Share of outgoing students on study mobility who say the sending institution made information on grade conversion available	50,00 % of 2 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

We are satisfied with the results considering not having student traineeships realized. We intend to correct the last item as we intend to prepare a document on the Grading conversion to explain it in depth. Although it is verbally explained and widely known that we utilize the same grading rubric or categories, however, we believe it would be in the best interest of the student and our institution to have a graphically enhanced pamphlet or some kind of website section to in-depth explain the grading conversion.

**Staff mobility: Recognition**

Share of staff who say the Mobility Agreement was signed by all parties before the start of the mobility	100 % of 3 respondents.
Share of outgoing staff who feel satisfied with the level of recognition	100 % of 3 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

Our international office, had developed strong ties with other coordinators and representatives, thus enabling quick and direct communication in regards of administration and mobility logistics. Thus far, the close contact has proven beneficial for our staff to have "peace-of-mind" regarding their travel and mobility placement.

### Student support

Share of outgoing students on study mobility who received the grant payments on time, in line with the dates mentioned the grant agreement	100,00 % of 2 respondents.
Share of outgoing students on traineeship mobility who received the grant payments on time, in line with the dates mentioned the grant agreement	0,00 % of 0 respondents.
Share of outgoing students on study mobility who were satisfied with assistance related to visa issues	50,00 % of 2 respondents.
Share of outgoing students on traineeship mobility who were satisfied with assistance related to visa issues	0,00 % of 0 respondents.
Share of incoming students on study mobility who were satisfied with assistance related to visa issues	0,00 % of 0 respondents.
Share of incoming students on traineeship mobility who were satisfied with assistance related to visa issues	0,00 % of 0 respondents.
Share of outgoing students on study mobility who were satisfied with assistance related to insurance	50,00 % of 2 respondents.
Share of outgoing students on traineeship mobility who were satisfied with assistance related to insurance	0,00 % of 0 respondents.
Share of incoming students on study mobility who were satisfied with assistance related to insurance	0,00 % of 0 respondents.
Share of incoming students on traineeship mobility who were satisfied with assistance related to insurance	0,00 % of 0 respondents.
Share of incoming students on study mobility who were satisfied with accommodation assistance	0,00 % of 0 respondents.
Share of incoming students on traineeship mobility who were satisfied with accommodation assistance	0,00 % of 0 respondents.
Share of outgoing students on study mobility who were satisfied with the administrative support provided by the sending institution	100,00 % of 2 respondents.
Share of outgoing students on traineeship mobility who were satisfied with the administrative support provided by the sending institution	0,00 % of 0 respondents.
Share of incoming students on study mobility who were satisfied with the administrative support provided by the receiving institution	0,00 % of 0 respondents.
Share of incoming students on traineeship mobility who were satisfied with the administrative support provided by the receiving institution	0,00 % of 0 respondents.
Share of outgoing students on study mobility who were satisfied with the academic support provided by the sending institution	100,00 % of 2 respondents.
Share of incoming students on study mobility who were satisfied with the academic support provided by the receiving institution	0,00 % of 0 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

Our international office and erasmus coordinator have conducted meetings and have responded to all questions regarding the student mobility. The several items of visa requirements and visa assistance are non applicable since one of the students were placed in a no-visa requirement country for the duration of stay. Never the less, our international office has the operational item to conduct a meeting once a year with previous and future candidates and extrapolate a list of suggestions and comments for the improvement of the service offered.

Please describe the mechanisms to report complaints and issues available to your incoming and outgoing students.

All incoming and outgoing affairs can be contacted via our dedicated email addresses: [erasmus@bas.edu.mk](mailto:erasmus@bas.edu.mk) and [erazmus@bas.edu.mk](mailto:erazmus@bas.edu.mk) as well as our phone numbers. For our outgoing students, a direct communication with the erasmus coordinator is established via chat software and via phone to report any issues and complaints. Furthermore, the director of the institution has always expressed willingness to involve themselves into solving any complaints that may arise regarding the mobilities.

### Staff support

Share of outgoing staff who are satisfied with the support provided by the sending institution/enterprise/organisation	100,00 % of 3 respondents.
Share of incoming staff who are satisfied with the support provided by the receiving institution/enterprise/organisation	100,00 % of 4 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

We are satisfied with the results which show the commitment and focus of our international office. However, we stay vigilant in monitoring the processes and execute corrections and flexibility as per the need of an incoming/outgoing staff.

### Participant feedback on the level of general satisfaction

### Overall satisfaction of outgoing and incoming participants

Outgoing student mobility for studies: Share of participants who are satisfied with their Erasmus+ mobility experience	100,00 % of 2 respondents.
Outgoing student mobility for traineeships: Share of participants who are satisfied with their Erasmus+ mobility experience	0,00 % of 0 respondents.
Outgoing staff mobility: Share of participants who are satisfied with their Erasmus+ mobility experience	100,00 % of 3 respondents.
Incoming student mobility for studies: Share of participants who are satisfied with their Erasmus+ mobility experience	0,00 % of 0 respondents.
Incoming student mobility for traineeships: Share of participants who are satisfied with their Erasmus+ mobility experience	0,00 % of 0 respondents.
Incoming staff mobility: Share of participants who are satisfied with their Erasmus+ mobility experience	100,00 % of 4 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

As stated in the previous item, we stay vigilant in keeping the score as it is reported here.

### Participant feedback on learning outcomes

Student mobility for studies: Share of participants who feel they have benefited from their participation in the Erasmus+ mobility	100 % of 2 respondents.
Student mobility for traineeships: Share of participants who feel they have benefited from their participation in the Erasmus+ mobility	0 % of 0 respondents.
Staff mobility: Share of participants who feel they have benefited from their participation in the Erasmus+ mobility	100 % of 3 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

As part of our key outcomes and integral processes, we are satisfied with the results. We collect their oral reports and refer to them when promoting the erasmus programme in front of our students.

### Language skills

Student mobility for studies: Share of participants who feel they have improved their language skills in the main language used during their mobility	50 % of 2 respondents.
Student mobility for traineeships: Share of participants who feel they have improved their language skills in the main language used during their mobility	0 % of 0 respondents.
Student mobility for studies: Share of participants who feel they have improved their language skills in other languages besides the main one used during their mobility	50 % of 2 respondents.
Student mobility for traineeships: Share of participants who feel they have improved their language skills in other languages besides the main one used during their mobility	0 % of 0 respondents.
Staff mobility: Share of participants who feel they have improved their foreign language during their mobility	100 % of 3 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

As per the verbal report of one of the students, our international office understood that even though reported high level of English communication, there was a completely different situation upon arrival at the host institution. Unfortunately, the reports are showing the same, where our student had no opportunity to better her main or the alternate language, due to the poor skills spoken. In order to further inform other candidates, we plan on fully informing our students in the future not to expect such level of English from the institution or country in point.

### Online and other language support

Which measures did you take to encourage the use of the Online Language Support (OLS) language assessments and courses by the participants?  
Proposing it to all participants, highlighting the benefits to them



Publishing OLS promotional packages on the website of the institution and/or in newsletters  
Other

If other, please explain.

Due to the small amount of mobilities, the coordinator had the option of directly communicating the need and benefits of the OLS system.

If you used parts for the organisational support grant for the linguistic and inter-cultural preparation of students (and staff, where relevant), please explain.  
We haven't used any part of the organizational support grant for the linguistic and inter-cultural preparation.

## Erasmus+ priorities in higher education

### Inclusion and diversity

Aspect	Mobility activity type				Total		All actual participants/ mobilities
	Student mobility for studies	Student mobility for traineeships	Staff mobility for teaching	Staff mobility for training	Student mobility	Staff mobility	
Number of mobilities/actual participants	2	0	2	1	2	3	5
Number of mobilities of participants with fewer opportunities	0	0	0	0	0	0	0
Number of mobilities of participants with fewer opportunities having received a top-up amount for fewer opportunities	0	0			0		0
Number of mobilities with inclusion support for participants	0	0	0	0	0	0	0
Number of blended mobilities with a short-term physical mobility (for students: all study levels)	0	0	0	0	0	0	0

### Horizontal priorities

Share of participants who say that as a result of their mobility activity they have a better understanding of the diversity in their society. 60 % of 5 respondents.

Share of participants who say that as a result of their mobility activity they are more committed to work against discrimination, intolerance, xenophobia and racism. 60 % of 5 respondents.

### Gender distribution

Participant gender	Female	Male	Undefined
Student mobility	100,00 %	0,00 %	0,00 %
Staff mobility	66,67 %	33,33 %	0,00 %

### Barriers to participation

Barrier type	Number of actual participants with fewer opportunities with this barrier
Barriers linked to discrimination	0
Barriers linked to education and training systems	0
Cultural differences	0
Disabilities	0
Economic barriers	0
Geographical barriers	0
Health problems	0
Social barriers	0
Total	0

Please comment and explain the reported/achieved results in terms of participants' profile and in particular, how you encouraged the participation of the target groups. Comment on the gender distribution of the participants vs. the gender distribution in the institution(s) (enrolled students, employed staff) and, if applicable, any measures you took achieve a better balance in the mobility participation.

Mainly, the disbalance appears as per the composition of our student and administrative/academic body, where almost 70% is female-biased, and as expected that reflects in the numbers and the reports. So far, we haven't conducted any balancing methods as we haven't felt the need nor we have had such great interest in participating to develop such processes. However, when we conduct internal meetings for promoting and publishing erasmus opportunities, we always make sure that we address both genders and we highlight the support and opportunities and benefits for participants with fewer opportunities.

### Participant feedback on ECHE provisions

#### Inclusion

Share of outgoing students on study mobility who were satisfied with the help with inclusion needs provided by their sending institution	50,00 % of 2 respondents.
Share of outgoing students on traineeship mobility who were satisfied with the help with inclusion needs provided by their sending institution	0,00 % of 0 respondents.
Share of incoming students on study mobility who were satisfied with the help with inclusion needs provided by their receiving institution	0,00 % of 0 respondents.
Share of incoming students on traineeship mobility who were satisfied with the help with inclusion needs provided by their receiving institution	0,00 % of 0 respondents.
Share of outgoing students on study mobility who chose blended mobility because they were not able to go on long-term mobility because of financial reasons, disabilities, caring responsibilities, or wanted to try it before committing to long-term mobility	0,00 % of 1 respondents.
Share of outgoing students on traineeship mobility who chose blended mobility because they were not able to go on long-term mobility because of financial reasons, disabilities, caring responsibilities, or wanted to try it before committing to long-term mobility	0,00 % of 0 respondents.
Share of incoming students on study mobility who felt they were treated equally to local students	0,00 % of 0 respondents.

Please comment and explain the results and, if necessary, explain how you intend to improve them.

No student have chosen blended mobility, nor we had student that reported and inclusion challenges nor any other support needs besides the standard support and assistance. We make sure to address such inquiries in the application process and accomodate the student accordingly with assistance.

Please describe briefly if your institution(s) has/have an inclusion strategy for mobility activities and any relevant qualitative and quantitative targets.

Please include the website where the strategy can be accessed, if applicable. If applicable, please describe the different outreach activities of your institution(s), if your institutions(s) has/have inclusion officers, is/are working with student unions, or unions of people with fewer opportunities, has/have information on services for incoming students with fewer opportunities published online, etc.

Our institution, due to it's size (small with a student body of active students in the low 300's) haven't had many inclusion needs reported nor we have had the need to develop specific processes and strategies for specific cases apart from the government mandated ones. However, our instituion have a standing memo of Understanding with one NGO that specializes and employs doctors, consultants and policy makers in working with minority groups, inclusion politics, inclusion consultancy and in general counseling and guidance for any cases of.

Please describe briefly how the national criteria for the top-up amount to individual support for students with fewer opportunities is communicated to potential mobility participants.

At this moment, that and all contributory information are part of the published documents and information on the website, and is part of the promotional activities in the effort of recruiting candidates for mobilities.

Please describe your participant selection procedures and, if applicable, how the procedures ensure equal treatment of participants with fewer opportunities.

The selection procedure consists of two back office checks: 1. Billing 2. Academic. For a student to apply, they need to be up-to-date with their scholarship billing and have had the previous semester completed in full. Due to the size of our institution, at the moment of this report, we have no reported students with fewer opportunities, however, if such occasion arise and to ensure equal treatment, the erasmus coordinator has the authority to

create a committee consisting of one academic, one administrative and one external expert to ensure equality and balance.

### Digital transition

Aspect	Mobility activity type				Total		All actual participants/mobilities
	Student mobility for studies	Student mobility for traineeships	Staff mobility for teaching	Staff mobility for training	Student mobility	Staff mobility	
Number of mobilities/actual participants	2	0	2	1	2	3	5
Number of blended mobilities	0	0	0	0	0	0	0
Number of blended mobilities going to blended intensive programmes	0		0	0	0	0	0
Number of mobilities having developed/improved advanced digital skills		0		0	0	0	0

### Horizontal priorities

Share of participants who say that as a result of their mobility activity they have learned more about new and useful ways to apply digital technology.	20 % of 5 respondents.
Share of participants who say that as a result of their mobility activity they are eager to use more digital technologies in their studies or work.	60 % of 5 respondents.

Please comment and explain the reported/achieved results in relation to your international strategy and any other relevant aspects.

The results show that BAS, have a significant digital technology acceptance and implementation, thus the low scores. This is due to our mission of less-paper and low print scenarios, as part of our corporate social responsibility strategy, and not so much on internalization field. BAS is rather small institution that have interest in international relations in projects and development of mutual programs. However, the IT team in BAS is looking forward to developing IT or digital technology solutions to further broaden the perspectives and potential for cooperation or digitalizing internal processes. The 60% of participants that report eagerness to use more digital technologies are more than welcomed result, where as, a lot of effort is placed into the acceptance of technology.

### Digitalisation of mobility management

Share of outgoing students on study mobility whose final type of Learning Agreement was signed digitally.	0 % of 2 respondents.
---	-----------------------

Please describe briefly how your institution is committing to the digitalisation of the Erasmus+ programme.

Unfortunately in both situations we had issues with the EWP dashboard and haven't succeeded to sign the LA digitally. However, we recognize the potential, the importance and we hope that in the future the EWP dashboard will start working properly so that we don't have to do it the paper way.

### Green transition

Aspect	Mobility activity type				Total		All actual participants/mobilities
	Student mobility for studies	Student mobility for traineeships	Staff mobility for teaching	Staff mobility for training	Student mobility	Staff mobility	
Number of mobilities/actual participants	2	0	2	1	2	3	5
Number of mobilities with green/sustainable travel means	2	0	2	1	2	3	5

### Horizontal priorities

Share of participants who say that as a result of their mobility activity they have learned more about environmental, climate and sustainability issues.	0 % of 5 respondents.
Share of participants who say that as a result of their mobility activity they have changed their habits to become more sustainable.	20 % of 5 respondents.

Please comment and explain the reported/achieved results in relation to your international strategy and any other relevant aspects.

Unfortunately, the Balkan region is not very well known for green or environmental policies adherence, and it is evident that a really small percentage of participants have been informed and or empowered to become more "green". We, as an institution, take care of the green agenda, and so far we have developed policies and implemented practical solutions (solar panels and etc) to become part of the green agenda, however, lots of our talks and encouragement towards our students are futile. However, we hope that as the critical mass of institutions, local leaders and community influencers will take primate in the green talks and more people will adhere to the green goals.

## Participation in democratic life, common values and civic engagement

### Horizontal priorities

Share of participants who say that as a result of their mobility activity they are more interested in participating in elections, in other democratic processes, and in the life of their local community.	20 % of 5 respondents.
--	------------------------

Share of participants who say that as a result of their mobility activity they have learned more about Europe, the European Union and European values.	60 % of 5 respondents.
--	------------------------

Please comment and explain the reported/achieved results in relation to your international strategy and any other relevant aspects.

An integral part of our international with regards of the democratic processes and individual (citizen) rights is the encouragement of taking part of such activities or events. We believe that all citizens should be active members of the society they live in and as such, have an obligation to at least be informed about the processes, changes, especially accented during election times. So far, the results show a promise, but is still quite unsatisfactory. We believe that the results are similar in other countries in the Balkan region itself, that everywhere a hostility towards elections and basic indifference towards democratic processes can be observed.

## Impact of the project

Please describe the impact of the project, (per activity type and on the whole), on the participants, participating beneficiary organisation(s) (in case of a consortium), target groups and other relevant stakeholders such as receiving organisations. In particular, describe the project's impact on your institution(s) in line with your institutional strategy(ies), the Erasmus Policy Statement and the higher education policy agenda at European level. Describe the extent to which your institution(s) increased its/their capacity to co-operate at European/international level.

The Business Academy Smilevski - BAS, is really happy to have been part of the Erasmus programme, as a beneficiary and as a sending institution. So far, our targets have been fulfilled as expected, with few unfortunate cancellations, however, we feel that with each year, this programme is better promoted and requested.

Per activity, the most benefit is observed with the staff mobilities, especially those for teaching, where our staff has the ability through this program to participate in organized and partly organized activities, and have the opportunity to be part of staff weeks, international conferences, and with the support of the funds, the staff is free to elect to participate!

The students report utmost pleasures from being part of this programme, however, one of our students expressed their concerns for mobilities in Turkey, where as although she felt safe and everything went well, she found herself in several situations where she felt uninformed, unsupported locally or unsafe. Our Erasmus coordinator have been instructed to pay close attention when choosing partners and establishing LA's in the future and sharing these concerns with future applicants.

Overall, with the organizational support and with the end of the project, BAS can confirm an increase and observed apparent benefits of being part of the program. One of the key outcomes, that BAS welcomed wholeheartedly, was the encouragement to start taking english lessons by the staff, as a recognition of the need for deepening international cooperation.

Please describe the wider impact of the project on organisations and individuals outside your beneficiary organisation(s) at local, regional, national, European and/or international levels.

This project has really helped broaden and extend the cooperation with few of the partners, especially on organizational level. This project and the mobilities conducted has enabled the construction, design and implementation of a KA220 project, which has resulted in excellent outcomes, especially on the scalability and repetitive side. Furthermore, our teaching staff has published plenty of papers in the partners journals and conferences, thus enriching their portfolio and enhancing their academic careers. This wouldn't have been as easy if we utilized the traditional ways, especially on the financial side.

Furthermore, several of our teaching and administrative staff have become part of organizational committees of some conferences and symposiums, which is excellent academic achievement, and further strengthens BAS as an institution while assisting the internationalization of those institutions. In the end, one of the key outcomes were the tens of meetings conducted in which future cooperations were discussed and we are happy to report that a lot of projects and joint collaborations are already in the planning phase.

## Sharing of the project results

Please describe the communication strategy for sharing the results of your projects inside and outside your beneficiary organisation(s) and the targets groups of your dissemination activities. If applicable, please give concrete examples of good practices and success stories related to the organised activities and examples of how the participants have shared their experience with peers within or outside your beneficiary organisation(s).

All of the project results have been shared to our target group and our community via social media and our internal learning management system. Each mobility and each case individually has been published, promoted and their experiences shared with the community. Furthermore, our international office and the erasmus coordinator have conducted internal interviews on the experiences and hidden issues with the partners and/or the project itself, thus strengthening their skills and enabling stronger future planning and execution of mobilities.

## General feedback

The following question represents your feedback to the European Commission about application, implementation and reporting procedures for your Erasmus+ project. When answering this question, please take into account the opinion of organisations involved in your project.

Do you consider that the procedures applicable to your project were proportionate and simple?

Yes

## Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 100.

## Declaration on honour

Please download the declaration on honour, print it, have it signed by the legal representative and attach.

## Other documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#)

## List of documents

No	Name	File size (kB)	Type of document	
0	TS_StatementOfHost_Signed.pdf	252	Other document	
1	GT_MobilityAgreement_Signed.pdf	591	Other document	
2	CertificateLidijaStefanovska.pdf	183	Other document	
3	GT_StatementOfHost_Signed.pdf	253	Other document	
4	scan_lidija_stefanivskaya_agreement.pdf	2372	Other document	
5	Certificate.pdf	222	Other document	
6	TS_MobilityAgreement_Signed.pdf	593	Other document	
7	IL_Lidija_Stefanovska.pdf	125	Other document	
8	2_DeclarationOnHonour_2022-1-MK01-KA131-HED-000059745_EN_2024-11-07T10_44_31_Signed.pdf	165	Declaration on honour	
9	TranscriptOfRecords.pdf	220	Other document	
10	GeorginaIvanovska_TranscriptOfRecords.pdf	79	Other document	
	<b>Total size (kB)</b>	<b>9946</b>		

## Checklist

Before submitting your report form to the National Agency, please make sure that:

- All necessary information on your project has been encoded in Beneficiary Module;
- The report form has been completed using one of the mandatory languages specified in the Grant Agreement;
- All the relevant documents are annexed:
- Declaration on Honour, signed by the legal representative of the beneficiary organisation;
- The necessary supporting documents as requested in the grant agreement;
- You have saved or printed the copy of the completed form for your records.

### Conditions for the Final report submission

Final report can only be submitted if:

- All mandatory fields in the report have been filled in
- Reported budget/project grant is greater than zero, see Budget
- All fewer opportunities participants in the project have a reason declared in the Fewer opportunities section
- All mobility activities in the project are in status Complete, see List of mobility activities
- Declaration on Honour has been uploaded
- Checklist has been fulfilled

### PROTECTION OF PERSONAL DATA

Please read our privacy statement to understand how we process and protect

your personal data